

FLORIDA DEPARTMENT OF REVENUE - PROPERTY TAX OVERSIGHT

CERTIFIED FLORIDA APPRAISER
ADMISSIONS AND CERTIFICATION COMMITTEE

MEETING

(Via Telephone Conference)

Thursday, February 6, 2025

2:00 p.m. (EDT)

Reported by:

Deborah Alff, RPR

For The Record Reporting, Inc.
215 East Park Avenue, Suite 4
Tallahassee, Florida 32301

A T T E N D A N C E

COMMITTEE MEMBERS:

Shawn Blackburn (Chair)
Jimmy Cowan
Eddie Creamer
Jenny Fields
Raymond McIntyre
Dena Pittman
Ayesha Solomon

PROPERTY TAX OVERSIGHT PROGRAM STAFF:

Meghan Miller
Kelly McLane
Jenna Harper
Rachel Goldstein, Esq.

P R O C E E D I N G S

(Whereupon, the meeting was called to order at 2:00 p.m. and proceeded as follows:)

MR. BLACKBURN: Good afternoon, everyone.

Welcome to the Certified Florida Appraiser Admissions and Certification Committee. My name is Shawn Blackburn. I am the Deputy Director of the Property Tax Oversight program. I will serve as chair for today's proceedings in Rene Lewis's absence, as outlined in the Delegation of Authority, D8-43.

The committee, as a public board, is subject to the Government in the Sunshine laws, and therefore the committee's meetings are required to be open to the public and properly noticed. This applies to any gathering of two or more committee members where there is discussion about a matter that could come before the committee for action.

Ms. Rachel Goldstein, Chief Legal Counsel for the Property Tax Oversight program, is on the phone. Also present are staff from the Property Tax Oversight program in the Department of Revenue. Will our staff please introduce themselves by stating their names and titles?

MS. MILLER: Meghan Miller, Revenue Program

1 Administrator.

2 MS. MCLANE: Kelly McLane, Interdepartmental
3 Project Administrator.

4 MS. HARPER: Jenna Harper, Compliance
5 Assistance Process Manager.

6 MR. BLACKBURN: Thank you.

7 If you are part of the public participating
8 by telephone and want to submit written comments
9 pertaining to the material being presented today,
10 please send an email to
11 PTOTraining@floridarevenue.com.

12 In the subject line of your email, please use
13 "February 6th Committee Meeting." We are
14 monitoring that email account during the meeting
15 and will read aloud all the comments we receive
16 during the meeting. If you prefer to speak, please
17 state that in your email and we will recognize you
18 for comment.

19 We would appreciate it if everyone could
20 please mute their phone when they are not
21 participating so we can reduce the amount of
22 feedback during the meeting. Please be sure to
23 unmute your line when you need to voice a vote.

24 Before calling roll, I would like to take a
25 moment to welcome our newest committee member, the

1 Honorable Ayesha Solomon, Alachua County. Welcome
2 to the Certified Florida Appraiser Admissions and
3 Certification Committee. We appreciate your
4 service on the committee during your term as
5 President of the Florida Association of Property
6 Appraisers. Additionally, the Honorable Raymond
7 McIntyre will conclude his term with today's
8 meeting. Thank you, Raymond, for many years of
9 service to this committee and the certification
10 program.

11 Meghan Miller, the Secretary of the Committee,
12 will you please call roll?

13 MS. MILLER: Shawn Blackburn?

14 MR. BLACKBURN: Here.

15 MS. MILLER: Ayesha Solomon?

16 MS. SOLOMON: Here.

17 MS. MILLER: Mitch Burke?

18 (No audible response.)

19 MS. MILLER: Jimmy Cowan?

20 MR. COWAN: Here.

21 MS. MILLER: Eddie Creamer?

22 MR. CREAMER: Here.

23 MS. MILLER: Jenny Fields?

24 MS. FIELDS: Here.

25 MS. MILLER: Damon Leggett?

1 (No audible response.)

2 MS. MILLER: Raymond McIntyre?

3 MR. MCINTYRE: Here.

4 MS. MILLER: Dena Pittman?

5 MS. PITTMAN: Here.

6 MS. MILLER: Lorie Ward?

7 (No audible response.)

8 MR. BLACKBURN: Thank you.

9 According to Rule 12D-19.002(6), Florida
10 Administrative Code, five members of the Admissions
11 and Certifications Committee constitute a quorum.

12 Meghan, do we have a quorum?

13 MS. MILLER: Yes.

14 MR. BLACKBURN: Thank you.

15 Our first order of business today is the
16 approval of the October 16, 2024 Certified Florida
17 Appraiser Admissions and Certifications Committee
18 meeting minutes. Do I have a motion to approve the
19 October 16, 2024 committee meetings minutes?
20 Please state your name if you make a motion.

21 MR. MCINTYRE: Raymond McIntyre, so moved.

22 MR. BLACKBURN: Thank you. I have a motion by
23 Raymond McIntyre. Do I have a second?

24 (Inaudible voices.)

25 MR. BLACKBURN: I'm sorry, one more time.

1 Everybody was at the same time there.

2 MS. SOLOMON: Ayesha Solomon, second.

3 MR. BLACKBURN: Okay. I have a second by
4 Ayesha Solomon. Thank you. All those in favor,
5 indicate by saying "Aye."

6 [Ayes]

7 MR. BLACKBURN: All opposed, indicate by
8 saying "Nay."

9 All right. Our next item of business is a
10 presentation and recommendation of applicants.

11 The program posted the list of applicants
12 along with the completed applications on the
13 department's website and sent the meeting materials
14 link to each of you. Each application has a
15 checklist at the front to assist you in the review
16 of the applicants. This checklist has the
17 certification criteria required in Rule Chapter
18 12D-19, Florida Administrative Code.

19 Meghan, will you please list the requirements
20 of the Certified Florida Appraiser, Certified
21 Florida Evaluator, and Certified Cadastralist of
22 the Florida designations?

23 MS. MILLER: The qualifications for the
24 Certified Florida Appraiser and Certified Florida
25 Evaluator professional designations include at

1 least two years of experience with a Florida
2 property appraiser's or tax collector's office or
3 the Florida Department of Revenue, at least 120
4 hours of approved education, and current employment
5 with a Florida county property appraiser's or tax
6 collector's office or the Florida Department of
7 Revenue. The Certified Florida Appraiser
8 designation is reserved for the county official.

9 The qualifications for the Certified
10 Cadastralist of Florida include at least two years
11 of experience with a Florida property appraiser's
12 office or the Florida Department of Revenue, at
13 least 150 hours of approved education, and current
14 employment with a Florida property appraiser's
15 office or the Florida Department of Revenue.

16 MR. BLACKBURN: Thank you, Meghan.

17 Now, I need for each committee member to
18 individually answer the following question on the
19 record. After I read the question, Meghan will
20 call the name of each member. Please state your
21 answer of yes or no.

22 The question is: Are you aware of any facts,
23 situations, or reasons which you feel may
24 disqualify or otherwise make it improper for you to
25 hear and deliberate on any of the applicants

1 scheduled to be reviewed today?

2 MS. MILLER: Shawn Blackburn?

3 MR. BLACKBURN: No.

4 MS. MILLER: Mitch Burke?

5 (No audible response.)

6 MS. MILLER: Jimmy Cowan?

7 MR. COWAN: No, ma'am.

8 MS. MILLER: Eddie Creamer?

9 MR. CREAMER: No.

10 MS. MILLER: Jenny Fields?

11 MS. FIELDS: No.

12 MS. MILLER: Damon Leggett?

13 (No audible response.)

14 MS. MILLER: Raymond McIntyre?

15 MR. MCINTYRE: No.

16 MS. MILLER: Dena Pittman?

17 MS. PITTMAN: No.

18 MS. MILLER: Ayesha Solomon?

19 MS. SOLOMON: No.

20 MS. MILLER: Lorie Ward.

21 (No audible response.)

22 MR. BLACKBURN: Thank you.

23 Do any committee members have anything they
24 wish to discuss about the applicants' credentials?

25 Does the public have any comments on any of

1 the applicants?

2 If you are attending by telephone, please send
3 us an email so we can recognize you. Again, that
4 email address is PTOTraining@FloridaRevenue.com.

5 Jenna, have we received any emails or
6 comments?

7 MS. HARPER: No, we have not.

8 MR. BLACKBURN: All right. Hearing no
9 additional comments or discussion of the
10 credentials, the committee will now vote on
11 consideration of the applicants list. Do I have a
12 motion for recommendation of the applicants?
13 Please state your name when making a motion.

14 MR. COWAN: Jimmy Cowan, I move to approve
15 them all.

16 MR. BLACKBURN: Thank you, Jimmy Cowan. Do
17 I have a second?

18 MS. SOLOMON: Ayesha Solomon.

19 MR. BLACKBURN: Thank you, Ayesha Solomon. We
20 have a second. Okay. All in favor, indicate by
21 saying "Aye."

22 [Ayes]

23 MR. BLACKBURN: All opposed, indicate by
24 saying "Nay."

25 All right. Let the record reflect that the

1 committee has recommended all applicants for
2 certification. Congratulations to the new
3 Certified Florida Appraisers, Certified Florida
4 Evaluators, and Certified Cadastralists of Florida.
5 The professional designees will receive
6 documentation of their certification from the
7 Department.

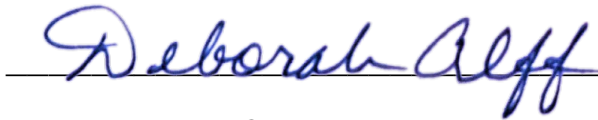
8 That concludes today's agenda for the
9 Certified Florida Appraiser Admissions and
10 Certifications Committee meeting. Again, thank you
11 very much for your leadership and service today on
12 the committee. Have a good afternoon, and we are
13 adjourned.

14 (Whereupon, the meeting was adjourned at
15 approximately 2:11 p.m.)
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1 CERTIFICATE OF REPORTER

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3 I, DEBORAH ALFF, do hereby certify that I was
4 authorized to and did report the foregoing proceedings,
5 and that the transcript pages 1 through 12 contains a
6 true and correct record of my stenographic notes and
7 recordings thereof.

8
9 Dated this 20th day of February, 2025 at
10 Tallahassee, Leon County, Florida.

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14 DEBORAH ALFF

15 Court Reporter
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